

REQUEST FORM

TO: The Southern California Conference of Seventh-day Adventists
Fax No. (818) 546-8418

FROM: _____
Name of Requesting Entity

Address of Requesting Entity

Phone No. Fax No.

The above Requesting Entity requests that the form letter(s) marked below be issued to the Requesting Entity for the purpose(s) set forth below.

Letter certifying that the Requesting Entity is a subsidiary of the Southern California Conference and that the Conference is a legitimate tax-exempt corporation under IRC 501(c).

Copy of Conference's Articles of Incorporation.

Copy of Conference's corporate Bylaws.

Copy of letter to the General Conference from the Internal Revenue Service confirming the General Conference's tax-exempt status.

Copy of letter to the Conference from the Franchise Tax Board confirming the Conference's tax-exempt status.

Other

Please specify the purpose for the request. If the documents requested will be submitted to a particular governmental agency, i.e., the Immigration and Naturalization Service or some Municipality, you must state what agency will ultimately receive the requested document(s) and the intended use of the document(s).

Name of Organization Requiring Information: _____

Place a check mark in the place provided if your Church Board or other church body has authorized the request for documents set forth in this form and the intended use of those documents. If your Church Board or other authorized local body has consented to the intended purpose set forth in this form, attach a copy of the pertinent Minutes to this Request Form.

Dated: _____

Requesting Entity: _____

By: _____