

COLLEGE PARK ELEMENTARY SCHOOL

Box 31054, 1300 King Street East Oshawa, Ontario, Canada L1H 8N9 Located at: 220 Townline Road North L1H 7L9
Telephone 905.723.0163 FAX 905.723.2984
A Seventh-day Adventist School

May 13, 2020

Dear Parent/Guardian:

This letter is to request your re-enrollment for the 2020-2021 school year at College Park Elementary School. The new tuition rates for 2020-2021 are included in your packet. There is a **\$175.00 registration fee** per student if paid by June 30, 2020. ***After June 30, 2020 the registration fee is \$225.00.***

We have your information on record, and we ask that you take the following steps to complete the re-enrollment of your child(ren) Please note that all forms attached are in fillable PDF format. Please complete and attach to a new email to re-enrollment@cpes.ca:

- **COMPLETE the re-enrollment request form**
- **SUBMIT to the school office any updates to your child's immunization, phone #'s, address, email, etc. in writing or by email.**
- **READ, SIGN and return the Financial Agreement form**
- **READ, SIGN and return the Field Trip Consent form.**
- **READ, SIGN and return the 'Partners in Learning' contract.**
(please fill in your email address, both the student and the parent need to sign and date form)

A copy of the school handbook is available on the school website. www.cpes.ca

Please understand that re-enrollment is not complete until all forms are received and reviewed by the Admissions Committee and old account balances are paid in full.

If you have any questions regarding your account, please contact the school treasurer, Bernard Sittlinger at treasurer@cpes.ca.

We are happy to be a part of your child's education and growth and look forward to being able to continue working together. If you have any questions do not hesitate to call us.

Sincerely,



Jason Perkins, Principal

COLLEGE ELEMENTARY SCHOOL STUDENT RE-ENROLLMENT REQUEST 2020-2021

Re-enrollment of current students is now open for the 2020-2021 school year.

This form **MUST** be completed and returned no later than **Friday, May 29, 2020**.

We require a completed re-enrollment request form be returned for each individual student for the Admissions Committee to review. **Please do not list multiple students on a single form.**

YES, my child will be returning as a full-time student for the upcoming school year.

Yes, my child will be returning as a registered Homeschooler at CPES.

NO, my child will not be returning for the upcoming school year.

Student's Name: _____

Date of Birth: _____

Current Grade: _____

Grade in September 2020: _____

Parent/Guardian's Signature

Date

NOTE: As per our handbook, **all** enrollment and re-enrollment is under review of the Admissions Committee and Finance Committee.

(see the CPES Handbook, available online at www.cpes.ca, 'About Us' tab and scroll to the bottom)

COLLEGE PARK ELEMENTARY SCHOOL FINANCIAL AGREEMENT

College Park Elementary School is a private Seventh-day Adventist school and receives no government funding. CPES sources of income are (1) tuition fees, (2) subsidies from the constituent churches, and (3) subsidies from the Ontario Conference of Seventh-day Adventists.

Parents must keep their account current. If an account becomes more than 60 days overdue, the student(s) may be asked to withdraw from school. The student(s) report card may be withheld until the account is paid in full. No student will be re-admitted until his/her previous account balance is paid in full.

We thank you for your commitment in helping the school meet its financial obligations. The following payment methods are available in order of preferred method:

1) Online via your online banking application

Choose CPES as a payee. Enter your account number (*on your CPES statement below your name*).

Parent Note: When making a payment online for items other than tuition, (*eg. hot lunch, sports, field trips, etc.*) please email (office@cpes.ca) to inform us that a payment was made, amount and reason.

2) E-transfers (etransfers@cpes.ca)

3) Debit

4) Cheque

5) Cash

Please note that the **pre-authorized payment** option is no longer available.

A 3% discount is given if the full tuition amount for the year is paid by September 30.

Name(s) of child/ren: (please print first and last name)	Grade
1. _____	_____
2. _____	_____
3. _____	_____

My church membership is with following the SDA Church:

Father _____

Mother _____

Signature: _____
Parent / Guardian

Date: _____

COLLEGE PARK ELEMENTARY SCHOOL
Consent for Educational Travel 20__-20__

Please complete the form and return it to the teacher.

Student Name:

Address:

Home Phone:

Cell Phone:

Other Contact:

Health Card #:

Doctor:

Telephone:

Destination: Board/Executive approved classroom field trips on campus and off campus.

Purpose: Curriculum based/Class reward

Departure/Return: Individual teacher will notify parents prior to activity

Transportation: Bus/Car/Walk

Cost: Individual teacher will notify parents prior to activity

Dress: Weather appropriate and within the school dress code.

Does the student have any medical conditions, medication, special physical condition, allergies etc. of which the teacher/supervisor should be aware? No ____ Yes ____
If yes, please give details:

Permission is granted for the above named child to participate subject to prior notification of the activity.

In the event that I nor any other designated emergency contact can be contacted, I hereby appoint the teacher/substitute teacher as my child's guardian for the purpose of obtaining and consenting to medical care or treatment, (including surgical), recommended by medical personnel for the above named child while in the course of the above mentioned travel.

I understand that any medical costs will be my sole responsibility.

I hereby covenant and agree to ratify and confirm the actions of the appointed guardian and save him/her blameless. The above named student hereby applies to participate for the school year 20__-20__ and parental/guardian consent is granted.

Parent Name (Please Print):

Parent Signature:

Date:

College Park Elementary School

PARTNERS IN LEARNING CONTRACT

We believe that children learn from adults and that love, care, encouragement, positive support and a wholesome, nurturing environment are critical to the healthy development of every child. We are committed to working together, with each of us doing our best to promote _____'s achievement.
Student's Name

As a student, I pledge to:

- Tell the truth, be responsible for myself, treat others with respect, and work cooperatively to resolve problems.
- Work as hard as I can and complete all of my school and homework assignments.
- Talk to my parents about what I am learning in school.
- Ask my teachers for help when I don't understand something.
- Follow my classrooms' and school's rules and procedures.
- Arrive at class on time and prepare to work.

As a parent, I pledge to:

- Provide a quiet study time at home and encourage good study habits.
- Talk with my child about his/her activities every day.
- Play an active role in my child's education by attending conferences, looking at school work, contacting/speaking with my child's teachers, reading the CPES newsletter, and volunteering when available, and signing agenda daily.
- Ensure my child arrives at school on time.
- Provide an environment that includes adequate food and rest so my child is ready to learn each morning.
- Encourage my child to read and complete their homework daily.
- Work cooperatively with the staff and administration of CPES.
- Provide an **email address** that can be used for MAPLEWOOD.

Kindly insert address here: _____ (Email Address)

As teachers, we pledge to:

- Provide learning experiences in our classrooms.
- Explain our goals, expectations, and grading systems to students and parents.
- Use a variety of teaching methods and materials.
- Hold high expectations for every student's achievement.
- Teach and practice classroom and school behavioral expectations, review the student handbook, and assess our students on their understanding.
- Work with parents to ensure that their children receive the best possible education that we can provide.
- Provide a safe and positive atmosphere for learning.

As administrators, we pledge to:

- Create a welcoming and positive learning environment at our school.
- Talk with students and parents about the school's mission and goals.
- Provide a safe, orderly learning environment.
- Support the partnership between parent, student, and staff.
- Provide appropriate in-service and training for teachers and parents.

We have read the College Park Elementary School Handbook and discussed its contents and agree that we will promote safe, respectful, and responsible behaviour.

Homeroom Teacher's Signature

Date

Student's Signature

Date

Parent's Signature

Date