

**College Park Elementary School  
Board Meeting Minutes  
September 19, 2016, 7:00pm**

**Members Present:**

Chair; David Bannister, Secretary; Jason Perkins, Paul Antunes, Lorna Brown, Linda Butt, Roland Kielbasiewicz, David Kozarichuk, Gary Lafoy, Jayson Levy, Kevin Magdamo, Don McIntyre, Carlos Oliveira, Bernard Sittlinger, Mary Lou Toop.

**Regrets:**

Antonio Bueno, Frank Dell'Erba, Derrick Nichols.

**Absent:**

JoAnne Alexander, Ladine Dowe, Sharon Njobo, Richard Novlesky and Damon Thorne.

**Devotion:** David Bannister

**Prayer:** Groups

**1. Agenda**

Following review of the agenda it was voted to:

2016-09/01 **Approve** the agenda.

**2. Introductions**

D. Bannister introduced and welcomed Jason Perkins as principal, Dana Chant as vice-principal, Patricia Ferreira-Lopez the grade 7 homeroom teacher, and Tania Bujok the PE/Computer teacher.

**3. Executive Meeting Decision**

D. Bannister presented the decision to support the Ontario Conference hiring of Jason Perkins as principal, Patricia Ferreira-Lopez as grade 7 homeroom teacher and Tania Bujok as PE/Computer teacher.

Motion to ratify the Executive decision to support the Ontario Conference decision to place Jason Perkins in the position of principal, Dana Chant in the position of vice-principal, to hire Patricia Ferreira-Lopez as the grade 7 homeroom teacher and Tania Bujok as the PE/Computer teacher.

Following discussions it was voted to:

2016-09/02 **Approve** the Executive decision to support the Ontario Conference decision to place Jason Perkins in the position of principal, Dana Chant in the position of vice-principal, to hire Patricia Ferreira-Lopez as the grade 7 homeroom teacher and Tania Bujok as the PE/Computer teacher.

**4. Chair's Comments**

The Board was asked to sign the Conflict of Interest, Board Solidarity and Confidentiality Agreement and return them to Debbra.

The Board's strategic focus on the 5 areas will be discussed at the October meeting. The plans will include talks with teachers and reaching out to parents.

## 5. Minutes

Following review of the Board minutes, it was voted to:

2016-09/03 **Approve** the minutes from June 13, 2016

## 6. Principal's Report

J. Perkins presented the Principal's Report. Following discussion, it was voted to:

2016-09/04 **Receive** the Principal's Report as presented.

## 7. Technology Committee

D. Bannister presented the SBAR for the upgrade of CPES technology.

Motion was made to ratify the Executive's decision to purchase new technology and equipment.

2016-09/05 **Approve** the Executive's decision to purchase new technology and equipment

## 8. Building, Grounds and Safety Committee

D. Bannister presented the update on the classroom furniture.

Motion was made to ratify the Executive decision to purchase the desks for the grade 7 and 8 classrooms.

2016-09/06 **Approve** the Executive's decision to purchase new desks for the grade 7 and 8 classrooms.

## 9. Fund Raising Strategy

D. Bannister opened the discussion on the direction that the Board would like to take regarding the desk fundraising project. To move forward the full support of the Board and the staff is required.

J. Perkins is to discuss the strategy with the staff.

Motion was made to proceed to reinvigorate the marketing campaign, barring any issues arising, with a report to be brought back to the board at the November meeting.

2016-09/07 **Approve** the decision to reinvigorate the marketing campaign, barring any issues arising, with a report to be brought back to the board at the November meeting.

The Board is to begin the planning process in advance.

Motion was made to move forward with the purchase of furniture and future projects only when the funds are in hand.

2016-09/08 **Approve** the decision to move forward with the purchase of furniture and future projects only when the funds are in hand.

## 10. Field Trip Request

D. Bannister presented the Field Trip requests. Following discussion, it was voted to:

2016-09/09 **Approve** the Field Trip requests as presented.

## 11. Substitute Teacher List

J. Perkins presented the substitute teacher list. Following discussion, it was voted to:

2016-09/10 **Approve** the substitute teacher list as presented.

The Board requested that credentials of substitute teachers be provided.

## 12. Treasurer's Report

B. Sittlinger presented the Treasurer's Year End Report for August 31, 2016. Following discussion, it was voted to:

2016-09/11 **Receive** the Treasurer's Year End Report for August 31, 2016.

## 13. Consent Agenda

D. Bannister proposed that the Board adopt the practice of Consent Agenda to free up time during the meetings. These items would be dealt with in one vote. Any item included in the Consent Agenda could be dealt with separately as the need arises.

Motion was made to adopt the practice of Consent Agenda starting with minutes and field trips.

Following discussion it was voted to:

2016-09/12 **Approved** to adopt the practice of Consent Agenda starting with minutes and field trips.

## 14. Board Interaction Protocol

D. Bannister discussed board interaction. Stressing that the importance of a board is to bring a group of people together with various backgrounds to make informed decisions. There will be discussions and disagreements between members, however we should be courteous and considerate not to offend others, remembering the fruits of the Spirit.

## 15. Board Committee Elections

D. Bannister suggested that we defer the elections to the next meeting. Board agreed.

Board members are encouraged to consider where they can serve and D. Chappell will contact the members for their decision.

Prayer: Kevin Magdamo  
Adjournment

9:25pm