Start Here:
Quick answers to help you get started on your GIA courses!

It's mandatory to schedule and attend a student orientation. Sign up today using this QR code:
Navigating GriggsOnline

When you first log in, it’s natural to feel a little overwhelmed. Take a few minutes and click through the pages and buttons to familiarize yourself with what is available to you. Your “first” day might just consist of reading this guide, watching the Getting Started video, and learning to navigate the website.

As you begin your course work, you can easily refer back to this guide if needed. Attending a New Student Orientation will also help you become familiar with GriggsOnline.

Make note of the arrows in the next two pages. They will point out important icons or buttons that you'll need to begin using GriggsOnline.
Alerts for GIA
News & Events

Griggs Assistant

GIA News and Announcements

Griggs Email Inbox

Home Button (Always returns you to the homepage)

Click here to collapse or minimize any widget

Your Courses (Click here to open each course to begin. Alert GIA staff if you do not see a course you should be enrolled in.)

Let's Get Started

Griggs Online gives you access to your online courses and more! You can interact with your classmates and teachers and find the latest scoop on what's new.

First, check out the Griggs Assistant in the widget below. You will find many of the most asked questions answered there. To begin your lessons, locate My Courses below. Click View All Courses, hover over the course image, select ..., and Pin your course. Do this for each course. Once you have done these things, you can hide this by clicking the down arrow next to Getting Started and selecting Collapse this widget.

You are now ready to begin your courses!

Need Help?

The Griggs Assistant is here to help you find what you need to be successful. Whether you need resources from our eLibrary, help doing something, contact information, instructional videos, forms, or more, you can just click on the assistant!

My Courses

All  Pinned

- 1073.2 Bible I Encounter, Semester 1 1073.2.1 + Semester 1
- Sample Course SAMP
- 1014.0 Physics, Semester 1 1014.0.1 + Semester 1

View All Courses (3)

News

Student Task Force

Ben Kruter posted on Nov 1, 2021 3:49 PM

Did you know we have a Student Task Force? These students have been volunteering time to do special projects for Griggs International Academy. Check out the October edition of the Griggs Gazette to learn more!
Getting Started

Video

Teacher Bio

Teacher's Contact Info

Requests (Click for eBooks, final exams, transcripts, etc.)

Course Content (Click here to begin working on assignments!)

1073.2 Bible I Encounter, Semester 1

Important Class-Specific Announcements and Pacing Charts!
How to Start a Course

From the main page, scroll down to the section that says "My Course" and click on the course you want to begin. Notice that you can "pin" your 1st semester courses so that they appear first by hovering over the class, clicking the button with 3 dots and then clicking "Pin."
Step-by-Step Guide to Starting a Class

Step 1: Save the "Let's Get Acquainted" file for later use

Step 2: Watch this video

Step 3: Read the class announcements so you don't miss any important information

Step 4: Read your teacher's bio and note the ways to contact them

Step 5: Click "Content" to begin your coursework
Once you have completed these steps, a new module will appear. In order for the next module to open, you must complete everything in the previous module, such as quizzes, assignments, lessons and/or more.
Communicating with Your Teacher

Teachers are available to help answer questions, grade your assignments, and provide feedback on the assignments you turn in.

Find their contact info by clicking on your course and reading the teacher bio that is on the left sidebar on the course homepage. This is also where you'll go to sign up to complete DBAs (Discussion Based Assessments) for some classes using the Calendly link.

Please allow 48 hours for your teacher to grade your assignments and at least 24 hours for them to respond to emails or texts.
After you turn in each assignment, test, or quiz, your teacher will review your work, grade it, and provide direct feedback for you to use to do even better on the next assignment. Follow these steps to view your feedback:

**Click on “Quizzes” under the “Assessments” tab.**

**Click “On Attempt” to view your grade and feedback.**

Once the teacher has graded your assignment (within 48 hours of submission), you’ll be able to see your letter grade.

View the “Attempt Feedback” along with individual question feedback (for some courses).
FAQ

Where do I find my GIA email?

Click on the mail envelope button at the top of any page and click "email." You can read, compose, and forward messages here.

Is there a video where I can learn the basics of GIA?

Yes, there's a Getting Started Video that's located on the homepage of each course. Go check it out!

Where can I find quick answers to my questions?

On your homepage, click on the Griggs Assistant. A new window will appear with several resources and answers at your finger tips.

What if I forgot my password?

Use the "Forgot your password?" button on the log in screen. A reset password will be sent to the primary email you provided.

Can I use my notes during a test?

Always refer to the instructions before an assignment or test to know what you can and cannot do. It will always tell you what is and is not allowed.

How to I get access to my eBooks?

eBooks that you purchased during the enrollment process can be requested using the "Request" button on the top bar of your course homepage. Select "eTextbook" and complete the form. Note that you can also request final projects, exams, and even transcripts after you've completed a course!
Be sure to sign up for the next New Student High School orientation! Visit griggs.edu and hover over the Academic tab. Click the Orientation Dates link and sign up at the date and time that works for you. Attendance is required.

Questions?
Email griggsk12services@andrews.edu

**Inspire. Transform. Serve.**