

REGISTRATION CHECKLIST

(To be used after Application is approved)

We are looking forward to a long-standing relationship between the school and your family. Please complete the following Forms and return them along with required documentation (detailed below) to the school office.

Forms for New and Returning Students:

- Emergency Information (One per child)
- Continuing Consent to Treatment and Health Insurance Information (One per child)
- Georgia-Cumberland Conference Media Release Form (One per family; include each child's name on the form)
- Algood Christian Elementary Media Release (One per family; include each child's name on the form)
- Pick-Up Permission (One per family)
- Computer Loan Agreement (One per child)
- Georgia-Cumberland Conference Internet Acceptable Use Policy (choose grade level that applies)
- Algood Christian Elementary Handbook Agreement (One per child)
- Weather Closure Updates (One per family)
- Tennessee Certificate of Immunizations or Exemption Form (update at K or 1st and 7th grade)
- Medication Administration Form (If applicable)

Required Documentation for New Students:

- Completed Medical Exam (This must be documented on the TN State Immunization form provided by your doctor or Health Department.)
- Teacher Recommendation from previous teacher (teacher to complete and mail the form themselves)
- Copy of current Report Card
- Records' Release Request
- Birth Certificate

Optional:

- Volunteer Interest Survey (Found on the website under the Volunteer page, must be 18 or older to volunteer)
- Volunteer Driver Form (Required for any parent wanting to help drive students to field trips, performances, etc.)
- Sterling Volunteers' Training & Background Check (Required for volunteering at the school or chaperoning on field trips, etc..)

Thank you for getting the documents to us; this will make the registration process flow more smoothly. We welcome any questions; please don't hesitate to call the school at (931) 854-0259.