



AGENDA FOR REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY APRIL 26, 2021 – 7:00 PM

ELECTRONIC MEETING

THE COMMISSION OF THE CITY OF BUCHANAN in compliance with Michigan’s Open Meetings Act, as amended, B2103192 of 2021, hereby gives notice of a regular meeting of the Buchanan City Commission to be held electronically in order to protect the health and safety of our community due to the novel coronavirus (COVID-19).

Join Meeting via Computer
<https://zoom.us/j/2435931819>

Join Meeting via Mobile Phone
+16465588656,,2435931819#

Join Meeting via Land Line Telephone
+1 646 558 8656

Toggle #6 to mute / unmute. #9 to raise your hand. Meeting ID: 243 593 1819

-All members of the public will be muted by the moderator, except for during the public comment portions of the agenda. To minimize background noise and/or feedback, we ask that participants manually mute their phone or computer microphone during this portion of the agenda if not speaking. Anyone who speaks during the meeting must provide their full name to the Clerk for recording in the official minutes.

-Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

-Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

-Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

-Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to bpitcher@cityofbuchanan.com.

I. Call to Order

II. Recognition

III. Pledge of Allegiance

IV. Roll Call

V. Agenda

A. Additions to the Agenda (if any)

B. Approval of the Agenda

VI. Public Comment – Agenda Items Only (3-minute limit)

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Approve Minutes: Regular City Commission Meeting, April 12, 2021.*

B. Approve Invoices/Expenditures: for April 26, 2021 in the amount of \$ 549,922.82

- \$ 502,579.00 of which is the March payment to Davis Construction for the WWTP Construction
- \$ 6,080.00 for the water department’s new trailer

VIII. Scheduled Matters from the Floor (if any)

A. Introduction of New City Attorney- The new City Attorney, Mitt Drew, of the firm Kotz Sangster, will introduce himself to the City Commission, and depending upon the outcome of a meeting scheduled for earlier in the day, may go into Closed Session with the Commission to discuss a matter subject to attorney-client privilege, which would require a motion pursuant to MCL 15.268(8)(h) and a 2/3 majority vote. It is also suggested that a subsequent special meeting should be scheduled, perhaps for later this week, to discuss other matters subject to attorney-client privilege that would also necessitate a Closed Session.

IX. Reports by: Departments, Committees, Boards

- A. Friends of McCoy's Creek Trail – Jerry Flenar will present a trail expansion update.
- B. Buchanan Common Committee: Board Appointment Recommendation – The Buchanan Common Committee, at their April 19, 2020 meeting, recommends approval of the board application from Michael Rowland, CEO of the Michigan Gateway Foundation.

X. Unfinished Business-

- A. Edgewater Bank – Sorin Mihalache, Director of Property Management at United Federal Credit Union indicated that we should consider the Edgewater Bank property fully vacated by United Federal and thereby available for sale or lease to a third party on July 1, 2021. A proposal has been offered to leave the furniture for the City, if the City is interested in it, along with an offer to consider negotiating a settlement. Past discussions have included the possibility of allowing the City PD to expand into that part of the building, especially if the City decides to use some of the revenue from the annual marijuana permits to hire a new police officer dedicated to foot patrol and parking enforcement downtown. Past discussions have also included the possibility of having the City's utility billing receptionist work out of that section of the building so that residents could have the convenience of paying water bills and taxes through the bank's existing drive-thru structure. Manager Grace seeks the Commission's guidance on this issue.

XI. New Business

- A. City Investment Policy – The City of Buchanan "Investment Policy" is submitted to Commission approval. It emphasizes preservation of capital and minimization of risk. Such a policy is utilized by the Treasurer, who is delegated authority to oversee the City's investments.

XII. Communications (informational only, formal board action is not necessary for these items, unless so desired)

- A. Draft Budget Proposal – On Monday, April 26th, City Manager Grace will present via email to the Commissioners a working draft of a proposed budget for fiscal year 2021/2022 (which runs July 1, 2021 – June 30, 2022). This working draft will serve as the starting point to allow Commissioners to make comments for the City Managers consideration prior to the creation of a more formalized draft, which will be submitted in the coming weeks for review by the Commission as an action item on the agenda in May. No action by the Commission is required in relation to budget at this time, as final review and approval is not required at this juncture.
- B. Taxables- The City Assessor has prepared and presented the final taxable values for the City of Buchanan, which are summarized as follows: \$ 115,058,120 total for real and personal taxes within the City, of which \$ 106,385,120 is Real Property and \$ 8,673,00 is Personal Property. These figures represent the total assessed value and not the amount that is collected in taxes (which is calculated based on the millage rate divided by 1000 multiplied by the value of the parcel in question). Further breakdowns are as follows:
 - Commercial: Real- \$ 17, 860,600 Personal- \$ 3,043,600
 - Industrial: Real- \$ 13,342,400 Personal- \$ 630,100
 - Residential: Real- \$ 75,182,120 Personal- \$ 0
 - Utility: Real- \$ 0 Personal- \$ 4,999,300

XIII. Public Comment – Non-Agenda Items Only (3-minute limit)

XIV. Executive Comments

- A. *City Manager Comments* –
- B. *Commissioner Comments* –
- C. *Mayor Comments* –

XV. Adjourn