

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

** Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.*

** Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

** Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

** Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to bpitcher@cityofbuchanan.com*

- I. Call to Order**
- II. Recognition**
- III. Pledge of Allegiance**
- IV. Roll Call**
- V. Approve Agenda**
- VI. Public Comment - Agenda Items Only** *(3-minute limit)*
- VII. Consent Agenda** *(can be approved all in one motion, for general housekeeping items)*

A. Approve Minutes

August 9, 2021 - Special Joint Work Session of the City Commission and Planning Commission;
August 9, 2021 - City Commission Meeting; August 16, 2021 - Special Meeting of the City Commission

B. Approve Expenditures for August 23, 2021

Approve expenditures in the amount of **\$2,893,126.37** which includes the Summer Tax Distribution of \$2,539,360.24 and Capital One Public Funding in the amount of \$220,860.00.

C. Banner Placement Request

Approve banner placement request submitted by April Jonatzke for Fall Senior Banners - September 6 - November 1 (Band, Football, Soccer, Volleyball, Cross-Country, Tennis, and Equestrian)

D. Accept Staff Activity Reports

VIII. Scheduled Matters from the Floor *(if any)*

A. Pinnacle Emporium 420 Event

Presentation by representatives from Pinnacle Emporium regarding their plans to host an event next year prior to or after 420 during the same week.

B. Buchanan Tree Friends - Days Avenue Trees

Richard Martin and Brian Murphy to present recommendations based on the Buchanan Tree Friends' assessment and tree forms submitted by residents along Days Avenue.

IX. Reports by: Departments, Committees, Boards

A. Buchanan Area Recreation Board - Resolution 2021.08/232 to Dissolve the Dog Park Subcommittee

Consider adopting Resolution 2021.08/232 to Dissolve the Dog Park Subcommittee of Buchanan Area Recreation Board.

B. Planning Commission - Resolutions 2021.08.233 and 2021.08/234 to Transition Subcommittees

The Buchanan Area Recreation Board (B.A.R.B.) and the Planning Commission, both having met separately, see strategic value in transitioning both the Friends of the Trail and the Buchanan Tree Friends from subcommittees of the B.A.R.B. to the Planning Commission. The Planning Commission, following their meeting on August 10, 2021, recommends the following:

Consider adopting Resolution 2021.08/233 - A resolution to transition the Friends of the Trail from a subcommittee of the Buchanan Area Recreation Board to a subcommittee of the Planning Commission.

Consider adopting Resolution 2021.08/234 - A resolution to transition the Buchanan Tree Friends from a subcommittee of the Buchanan Area Recreation Board to a subcommittee of the Planning Commission.

X. Unfinished Business

A. Third Street Repairs

XI. New Business

A. Fees for Food Trucks, Registration

B. Update on Enforcing Parking Ordinances

C. Parking Permits vs. Permitted Parking Spaces

D. Review of "Market Master" Contract

XII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

A. Domestic Violence Awareness Month

The Cora Lamping Center is a Division of The Avenue Family Network, Inc., which is a non-profit, non-governmental agency serving Berrien County. The Center provides a secure, violence-free environment for survivors of domestic violence and sexual assault along with their dependent children. Survivors are offered a protective, warm, and violence-free place to stay, listening ears, support groups, and other resources needed to develop safe, healthy, and meaningful lives for themselves and their children.

October is Domestic Violence Awareness month and the Center is requesting permission to place purple ribbons - a symbol of peace, courage, survival, honor, and dedication to ending violence - on all the lamp posts on East Front Street, from Red Bud Trail to Main Street.

B. National Night Out

Seargent Harvey Burnett reported on the success of this year's event.

C. Patriot Day

The American Legion Post 51, the Buchanan Area Ministerial Association, and the Buchanan Police and Fire Chaplains will host an annual commemoration service, Patriot Day - 20 years - the Remembrance of September 11, 2001. The service will be held at the Buchanan Common on Saturday, September 11, 2021 AT 7:00 p.m.

D. Dial-A-Ride Transition Update

The City of Niles has approved the proposed contract that was previously approved by the Buchanan City Commission to transition Buchanan's Dial-A-Ride services from Berrien County to the City of Niles. Manager Grace spoke with Niles Manager Huff last week and confirmed that both parties are anticipating no issues with moving forward with an October 1 effective date for the change and that the signatures for the contract are merely waiting on some final data to be inputted from Berrien County regarding end of year expenditure projections. Berrien County Operator Evan Smith also updated that due to unprecedented staffing shortages, Berrien County is not able to secure enough drivers for the system, so Dial-A-Ride will not have Saturday service between now and when the transition takes place. However, Niles confirms that Saturday service will resume once they take over.

E. Thanks to Buchanan Art Center

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XIV. Executive Comments

A. City Manager Comments -

B. Commissioner Comments -

C. Mayor Comments -

XV. Adjourn