



# REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, NOVEMBER 08, 2021 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

---

## AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

*\* Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.*

*\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

*\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

*\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)*

**I. Call to Order**

**II. Recognition**

**III. Pledge of Allegiance**

**IV. Roll Call**

**V. Approve Agenda**

**VI. Public Comment - Agenda Items Only** *(3-minute limit)*

**VII. Consent Agenda** *(can be approved all in one motion, for general housekeeping items)*

A. Approve Meeting Minutes- October 25, 2021, Regular Meeting

B. Approve Expenditures for November 9, 2021. Expenditures to be submitted separately, once finalized.

C. Accept Staff Activity Reports

D. Approve Closed Session Minute- October 25, 2021

**VIII. Scheduled Matters from the Floor** *(if any)*

A. Auditor Contract

B. Michael and Roy Walpol- are requesting permission to install a mural on the wall of 303 Carrol St.

**IX. Reports by: Departments, Committees, Boards**

A. Consider the Crossing Gaurd Agreement & Crossing Gaurd Hourly Wage Agreement

B. Treasure Report-Treasurer Stephanie Powers will provide a brief report regarding City financials.

i. Consideration for approval of credit cards and limits for City employees and that City Manager Heather Grace has authority to sign on behalf of the City.

- C. Public Services Department Report
  - i. DPW Construction Committee
  - ii. Consider Renting
- D. Chair of the Buchanan Tree Friends, Richard Martin would like to give an update to the Commissioners

**X. Unfinished Business**

**XI. New Business**

**XII. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

- A. Michigan Gas Utilities
  - Natural gas pipeline safety information brochure.
- B. Invitation to tour building 324.

**XIII. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

**XIV. Executive Comments**

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

**XV. Adjourn**