

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to bpitcher@cityofbuchanan.com

I. Call to Order**II. Recognition****III. Pledge of Allegiance****IV. Roll Call****V. Approve Agenda****VI. Public Comment - Agenda Items Only** (3-minute limit)**VII. Consent Agenda** (can be approved all in one motion, for general housekeeping items)**A. Approve Minutes**

August 23, 2021, Regular Meeting Minutes; August 30, 2021, Special Meeting Minutes

B. Set Halloween Trick or Treat Date and Hours

Sunday, October 31, from 6:00 - 7:30 p.m.

C. Approve Expenditures for September 13, 2021**D. Accept Staff Activity Briefing****VIII. Scheduled Matters from the Floor** (if any)**A. 2023 Front Street Project**

Jason Washler from Prein & Newhof to present the scope of the project.

IX. Reports by: Departments, Committees, Boards**A. Friends of the Trail - Trail Update**

Jerry Flenar to provide an update on the trail expansion.

B. Friends of the Trail - Trek-N-Treat

Jerry Flenar and Wayne Writer to discuss plans for this year's Trek-N-Treat.

C. Community Development Report

Community Development Director Rich Murphy will present drafts to the City Commission of the first two economic development incentive programs, the Buchanan Façade Program and the Restaurant Incentive Program.

D. Public Services Report

- Asphalt Bids

LOCATION	VENDOR	BID
Mill Race Parking Lot	Affordable Asphalt	\$37,500.00
Ravish Park	Affordable Asphalt	\$17,800.00
Ravish Park	Arnt Asphalt Sealing Inc.	\$61,530.00
Third Street	Affordable Asphalt	\$19,350.00
Third Street	Arnt Asphalt Sealing Inc.	\$25,000.00

- DPW Building Update
- Third Street Update

E. Treasurer Report

X. Unfinished Business

A. Greater Niles Chamber of Commerce

Consider payment of invoice from the Greater Niles Chamber of Commerce.

B. Pinnacle Emporium 420 Event

Consider approval of the Pinnacle Emporium Event originally proposed during the August 23, 2021, City Commission meeting.

C. Days Avenue Trees

XI. New Business

A. Emergency Management Coordinator

Consider adopting Resolution 2021.09/235 to establish an Emergency Management Coordinator to liaise with the County. Tim Ganus, Director of Public Safety and Chief of Police will serve in this capacity.

B. Proposed Pay Period Update

Update the AFSCME Contract to revise the pay period.

C. Liquor Control License Transfer

Consider the Local Government Approval for a liquor license transfer application from Robert Maynard for the property located at 116 Main St. (Maize & Brew Ltd. d/b/a B&W Old Village Inn.

D. Edgewater Counteroffer

Consider entering into Closed Session pursuant to MCL 15.268 Section 8 (h) to discuss matters subject to attorney-client privilege.

E. Performance Review of City Manager Grace

City Manager Grace's review is due to be completed and the contract states the evaluation process to be used shall be established by the City Commission at least 30 days prior to each evaluation.

XII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

A. Homecoming Parade

The Buchanan High School Homecoming Parade will be held on October 8, 2021, at 6:00 p.m. and will feature an appearance by Hannah Roberts, Olympic Silver Medalists in Women's BMX.

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XIV. Executive Comments

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

XV. Adjourn